Imagine that your school is going to put this play on as a school production and your class has been chosen to star in it.

Work as a group, with one person acting as chairman. The chairman’s job is to make sure everything runs smoothly and is done on time, to decide who does what, according to their talents, and make final decisions.

As a team, work through the following tasks.

**Programme**

Before you start, look through some real theatre programmes. Your teacher or parents may have some you can borrow. Your purpose is to inform the audience about the play they are about to watch.

- Decide who in your class should be cast in each role, and when you have decided, you will need to interview them for the biographical notes. If possible, take a digital photo of each cast member to include in your programme. Create a cast list and biographical notes.
- You will need to write a plot synopsis which does not give too much away, but will help the audience to follow what is happening.
- Your programme will need an attractive cover design and perhaps some advertisements, so this is a job for artistic team members.
- You could also include interviews with the designers (set and costume) and the director. This would involve using your imaginations. Try devising some questions, for example, ‘Why did you choose to do this particular play?’ and then come up with sensible answers.
- You will also need to include information about how long the interval is and where refreshments are available from.

**Promotional poster**

The purpose of this is to persuade people to come to the production.

Here is a checklist of what to include:

- times and dates of performances
- age group it is suitable for
- location of performances
- how/where to buy tickets
- brief but exciting information about the plot
- graphics and artwork which is striking, to attract your audience.